

THE OHAU CONSERVATION TRUST - THIRTEENTH ANNUAL GENERAL MEETING
HELD AT THE LAKE OHAU LODGE, ON 21 JANUARY 2018 COMMENCING AT 11.00 AM

PRESENT – Grant Eames (Chairperson), Viv Smith (Secretary/Treasurer), Wendy Biggs and Warren Baker.

IN ATTENDANCE – Rachel Baker, Jan and Laura Solbak, Dave Honeyfield, Neil Graham, Janet Mitchell, Margaret Chetwin, Sharon English, Mary Miller, Malcolm McMillan, Mike and Louise Neilson, David and Jill Stone and Mary Eames.

1. WELCOME

Grant Eames welcomed everyone to the meeting.

2. APOLOGIES

2.1 Trustees

Apologies were received and accepted from Genevieve Becroft. (Grant Eames / Warren Baker).

2.2 Supporters

Apologies were received and accepted from Mike Darling and family, Marilyn Willis, Robin Finney, David Rendall and Stacey Burnett. (Grant Eames / Warren Baker).

3. CONFIRMATION OF MINUTES

Minutes of the previous Annual General Meeting held 15 January 2017 were taken as read and confirmed (Wendy Biggs / Warren Baker).

4. MATTERS ARISING OUT OF MINUTES

None

5. ANNUAL REPORT ON THE TRUST'S ACTIVITIES

Grant Eames presented the Trust's Annual Report. It was resolved to adopt the Annual Report on the Trust's Activities. (Grant Eames / Viv Smith).

6. FINANCIAL ACCOUNTS – 1 OCTOBER 2016 TO 30 SEPTEMBER 2017

Viv Smith spoke to the financial accounts that had been circulated. The Trust is in a very strong financial position. The Trust's income for the year was \$15,905.00, with expenses of \$3,572.00, resulting in an operating surplus of \$12,333.00. Included in the income for the year is a \$7,500.00 grant from Meridian Energy Ltd for the purchase and installation of a container for the Trust's gear. The Trust's main expenditure during the year was for new loppers. At the end of the financial year, the Trust's assets amounted to \$80,578.00.

It was resolved to adopt the Financial Accounts for the year ended 30 September 2017. (Viv Smith / Warren Baker)

7. ELECTION OF OFFICERS

Recorded that Viv Smith, Secretary and Treasurer took over chairing the meeting for the purposes of the election of the Chairperson.

Grant Eames was nominated for the position of Chairperson. (Viv Smith / Wendy Biggs).

Grant Eames was declared elected as Chairperson and took the Chair.

Viv Smith was nominated for the position of Secretary and Treasurer. (Grant Eames / Warren Baker).

Viv Smith was declared elected as Secretary and Treasurer. Viv Smith is to continue as Secretary and Treasurer until 31 March 2018, at which time her resignation as a Trustee takes effect.

The existing Trustee, Grant Eames, Viv Smith, Genevieve Becroft, and Warren Baker and new Trustee Stacey Burnett were confirmed as Trustees. (Grant Eames / Wendy Biggs).

It was noted that the position of Secretary and Treasurer has not been filled after the end of March 2018. It was suggested that paying expenses or an honorarium may help to get the position filled.

8. APPOINTMENT OF INDEPENDENT EXAMINER OF FINANCIAL ACCOUNTS (2017/18)

It was resolved to appoint Paul Grigg as Independent Examiner of the Trust's Financial Accounts for the 2017/2018 financial year. (Grant Eames / Viv Smith).

In appreciation of Paul's examination of the 2016/17 financial year accounts, it was resolved that a small gift be purchased for Paul and a letter of thanks sent to him. (Warren Baker / Wendy Biggs).

9. GENERAL BUSINESS

9.1 Draft work programme and work sessions for 2018 – discussion occurred about the nature of the wilding tree removal on Shelton Downs and progress with Lake Middleton walkway (to follow up with Environment Canterbury).

The work sessions for 2018 are as follows.

- i. 4 February (Waitangi Weekend)
- ii. 1 April (Easter Sunday)
- iii. 22 April (ANZAC weekend)
- iv. 3 June (Queens Birthday weekend)
- v. 23 September (South Canterbury Anniversary weekend)
- vi. 21 October (Labour Day weekend)
- vii. 18 November (Canterbury Show weekend)

It was resolved to adopt the Trust's work programme and work sessions for 2018. (Grant Eames / Warren Baker)

9.2 MOU and Community Management Agreement with DOC - Viv Smith reported that a Community Management Agreement had finally, after almost a year, been signed with DOC in December 2017. This Agreement sets out the location and specifications for work that the Trust undertakes on public conservation land.

9.3 **Publicity and fundraising opportunities** – will be pursued as opportunities arise.

9.4 **Broom removal** – Louise Neilson asked who does what in relation to the control of broom around the Lake. It was agreed that coordination between DOC, ECan and the Waitaki DC was desirable when control works including spraying were carried out. The Trust to follow up with the organisations to ensure efficient and effective control of broom occurs.

9.5 **Beehives on Lake Ohau Station and road reserve north of the Lodge** – the siting of beehives in the manuka shrublands above the road, north of the Lodge, has resulted in unnecessarily large areas being cleared. This appears to be on road reserve and on Lake Ohau Station land. The Trust to check with Waitaki District Council about how this clearance occurred / was approved as it was agreed the areas are sensitive.

9.6 **Thanks to resigning Trustees** – Grant Eames thanked and made presentation to Wendy Biggs and Viv Smith who have resigned as Trustees.

9.7 **Thanks for the Venue** – Grant Eames thanked Mike and Louise Neilson for the use of the Lodge as a venue for this AGM.

10. MEETING CLOSED

The meeting closed at 12.00pm.

Signed by the Chairperson of the meeting as a true record of the meeting.

Date: _____